Renunciation Guidelines, Forms and Fees

Under Indian law, Persons of Indian Origin, who have acquired foreign citizenship, are required to surrender their Indian passports to the nearest Indian Mission/Post immediately after acquisition of foreign citizenship and should obtain a **Surrender Certificate**.

The Indian Citizenship Act, 1955, does not allow dual citizenship. Holding Indian passport/acquiring Indian passport/travelling on Indian passport after acquisition of foreign citizenship constitutes an offence under the Indian Passport Act, 1967, and attracts penalties. The Government of India has prescribed imposition of penalty on a graded scale, depending on number of trips made on Indian passport after acquiring foreign nationality, for the violation of Passport Rules and retention of Indian Passport for more than 3 years after acquiring of foreign nationality.

Indian passport must be surrendered within 90 days of foreign naturalization even if the foreign passport is obtained later. It is Illegal to travel on Indian passport after obtaining foreign naturalization. Penalties apply. These charges are additional to the normal charges for visa and other consular services being sought.

**Documents Required**

(i) Form in duplicate – [Form-Surrender](#) or [Form-Acknowledgement](#).
(ii) Original Indian passport and photocopy of first 5 and last 2 pages of Indian passport.
(iii) In case the applicant does not have the Indian passports in his/her possession for any reason; **loss/misplacement/submission to foreign government long time back, etc.**, they are required to furnish duly notarized affidavit in this regard.
(iv) If the Indian passport is still valid but has been lost/misplaced, then Police Report mentioning passport number should be submitted.
(v) In addition to photo copy of the lost passport, certified copies of official documents submitted to foreign authorities at the time of obtaining foreign citizenship or naturalization should be submitted.
(vi) Copy of Foreign Naturalization Certificate or any valid and acceptable proof towards their acquiring foreign citizenship along with English translation of the document.
(vii) Foreign passport (copy).

Cont......2/-
(viii) Return courier envelope may be included if delivery of documents is requested by mail.

(ix) Applicants may bring their documents between 0900-1130 hours on any working day or send them by courier to Consular Section, Embassy of India, Quinta Tagore, No.12, Avenida San Carlos, La Floresta, Caracas, Venezuela.

1. FEE FOR RESIDENTS OF ISLANDS

Residents of Curacao, Sint Maarten, Aruba, Bonaire, Sint Eustatius and Saba (BES) Islands are required to pay in US Dollars. Bank Draft for consular services should be in the name of “Embassy of India, Caracas”. In addition to the consular fee, for each service, every applicant has to give a separate Bank Draft of US$ 2 drawn in favour of Embassy of India, Caracas-ICWF for ICWF. Alternatively, US$ 2 may be deposited in the Embassy’s ICWF account:

<table>
<thead>
<tr>
<th>Account No.</th>
<th>7760-7807-9200-01</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of Account</td>
<td>Embassy of India-ICWF</td>
</tr>
<tr>
<td>Name of bank</td>
<td>State Bank of India</td>
</tr>
<tr>
<td>Branch</td>
<td>460, Park Avenue, New York, NY-10022</td>
</tr>
<tr>
<td>Swift Code</td>
<td>SBINUS33</td>
</tr>
<tr>
<td>ABA Routing No.</td>
<td>026009140</td>
</tr>
</tbody>
</table>

Both original bank drafts/deposit proof should be submitted along with the application.

<table>
<thead>
<tr>
<th>Details of Service</th>
<th>Fee (Those Naturalized on or before 31 May 2010)</th>
<th>Fee (Those Naturalized on and After 1 June 2010)</th>
<th>Penalty</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fee for Renunciation of Indian citizenship</td>
<td>20</td>
<td>2</td>
<td>175</td>
</tr>
<tr>
<td>Passport lost/damaged or surrendered to foreign Government</td>
<td>20</td>
<td>2</td>
<td>175</td>
</tr>
<tr>
<td>Indian passport retained without cancellation beyond 3 years subsequent to acquiring foreign nationality</td>
<td>20</td>
<td>2</td>
<td>175</td>
</tr>
</tbody>
</table>

FEES AND PENALTY FEE FOR RESIDENTS OF ISLANDS
Residents of Venezuela are required to pay for Consular Services in Bolivars (Bs.F) in Banco Provincial, Current Account No. 0108-0231-8901-0013-0102 of the Embassy of India, Caracas. In addition to the Consular fee, every applicant has to make a separate deposit in Bolivars (Bs.F) of BsF. 99.000 in Banco Provincial, Current Account No. 0108-0231-8501-0019-0318 of the Embassy of India-ICWF, for ICWF. Both original bank receipts should be submitted along with the application.

### FEES AND PENALTY FOR RESIDENTS OF VENEZUELA

<table>
<thead>
<tr>
<th>Details of Service</th>
<th>Fee (Those Naturalized on or before 31 May 2010)</th>
<th>Fee (Those Naturalized on and After 1 June 2010)</th>
<th>Penalty</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Bs.F ICWF FEE BF. F (Separate Deposit)</td>
<td>Bs.F ICWF FEE BF. F (Separate Deposit)</td>
<td>Bs.F</td>
</tr>
<tr>
<td>Fee for Renunciation of Indian citizenship</td>
<td>990.000 99.000</td>
<td>8.662.500 99.000</td>
<td>-</td>
</tr>
<tr>
<td>Passport lost/damaged</td>
<td>990.000 99.000</td>
<td>8.662.500 99.000</td>
<td>-</td>
</tr>
<tr>
<td>Indian passport retained without cancellation beyond 3 years subsequent to acquiring foreign nationality</td>
<td>990.000 99.000</td>
<td>8.662.500 99.000</td>
<td>12.375.000</td>
</tr>
<tr>
<td>Description</td>
<td>Fee 1</td>
<td>Fee 2</td>
<td>Fee 3</td>
</tr>
<tr>
<td>----------------------------------------------------------------------------</td>
<td>--------</td>
<td>--------</td>
<td>--------</td>
</tr>
<tr>
<td>Indian passport retained beyond 1 January 2005 Passport got re-issued.</td>
<td>990.00</td>
<td>99.00</td>
<td>8.662.500</td>
</tr>
<tr>
<td>Indian passport retained and used for travel subsequent to acquiring foreign nationality</td>
<td>990.00</td>
<td>99.00</td>
<td>8.662.500</td>
</tr>
<tr>
<td>Indian passport retained, reissued used for travel subsequent to acquiring foreign nationality</td>
<td>990.00</td>
<td>99.00</td>
<td>8.662.500</td>
</tr>
<tr>
<td>Indian passport retained and if any miscellaneous services availed thereon subsequent to acquiring foreign nationality</td>
<td>990.00</td>
<td>99.00</td>
<td>8.662.500</td>
</tr>
</tbody>
</table>

Applicants may direct their queries in this regards to Consular Section: [cons.caracas@mea.gov.in](mailto:cons.caracas@mea.gov.in), [consular@embindia.org](mailto:consular@embindia.org).
DECLARATION OF RENUNCIATION OF CITIZENSHIP OF INDIA
ON ACQUISITION OF CITIZENSHIP OF ANOTHER COUNTRY

1. I, Mr. | Ms. (Name of the applicant in BLOCK LETTERS. Please leave space between two words):

FIRST NAME:
MIDDLE NAME:
LAST NAME:
am of full age and capacity and was born on (DD | MM | YYYY):
at (with Tehsil, District, State and Country; please leave space between two words):

2. I have | have not been married.

3. I have acquired FOREIGN NATIONALITY on ________ and consequently obtained Foreign

PASSPORT NO. _____________________________________________
DATE OF ISSUE: ___________________________________________
PLACE OF ISSUE: ___________________________________________

4. I hereby renounce my CITIZENSHIP OF INDIA and surrender my Indian passport as detailed below:

INDIAN PASSPORT NO. _______________________________________
DATE OF ISSUE: ___________________________________________
PLACE OF ISSUE: ___________________________________________

5. Names and full particulars of my minor children, if any, who are/were Citizens of India:

6. I, (FIRST-MIDDLE-LAST NAME) ____________________________
do solemnly and sincerely declare that the foregoing particulars stated in this declaration are true and I
make this solemn declaration conscientiously believing the same to be true.

Made and subscribed this ___ day of ___ month of ___ year.

PHONE: ____________________________________________________
E-MAIL: ___________________________________________________
ADDRESS: _________________________________________________

SIGNATURE: ______________________________________________

DOCUMENTS REQUIRED: (1) Form in DUPLICATE (2) Indian passport in original. (3) Foreign Naturalization Certificate copy. (4) Foreign passport copy. (5) Fees.

FOR OFFICE USE ONLY: ____________________________
EMBASSY OF INDIA – CARACAS – VENEZUELA
Fee Receipt No. Dated: Amount: USD | BS.F

SURRENDER CERTIFICATE

No. ____________________________

This is to certify that Mr. | Ms. ____________________________________________ has
renounced his | her Indian citizenship and acquired nationality of ___________________________. His | Her Indian Passport No. ____________________________ issued on ____________________________ at ____________________________ has been cancelled and returned to the passport holder.

SIGNATURE AND SEAL
OF CONSULAR OFFICER
DECLARATION OF RENUNCIATION OF CITIZENSHIP OF INDIA
ON ACQUISITION OF CITIZENSHIP OF ANOTHER COUNTRY

1. I, Mr. | Ms. (Name of the applicant in BLOCK LETTERS. Please leave space between two words):
   
   **FIRST NAME:**
   
   **MIDDLE NAME:**
   
   **LAST NAME:**

   am of full age and capacity and was born on (DD | MM | YYYY):

   at (with Tehsil, District, State and Country; please leave space between two words):

2. I have | have not been married.

3. I have acquired FOREIGN NATIONALITY on DD MM YYYY and consequently obtained Foreign Passport No.

   **DATE OF ISSUE:**

   **PLACE OF ISSUE:**

4. I hereby renounce my CITIZENSHIP OF INDIA and surrender my Indian passport as detailed below:

   **INDIAN PASSPORT NO.**

   **DATE OF ISSUE:**

   **PLACE OF ISSUE:**

5. Names and full particulars of my minor children, if any, who are/were Citizens of India:

6. I, (FIRST-MIDDLE-LAST NAME) do solemnly and sincerely declare that the foregoing particulars stated in this declaration are true and I make this solemn declaration conscientiously believing the same to be true.

   Made and subscribed this day of month of year.

   **PHONE:**

   **E-MAIL:**

   **ADDRESS:**

   **SIGNATURE:**

   DOCUMENTS REQUIRED: (1) Form in DUPLICATE (2) Indian passport in original. (3) Foreign Naturalization Certificate copy. (4) Foreign passport copy. (5) Fees.

   FOR OFFICE USE ONLY: EMBASSY OF INDIA – CARACAS – VENEZUELA

   Fee Receipt No. Dated: Amount: USD | BS.F

   SURRENDER CERTIFICATE

   No.

   This is to certify that Mr. | Ms. has renounced his | her Indian citizenship and acquired nationality of. His | Her Indian Passport No. issued on at has been cancelled and returned to the passport holder.

   **SIGNATURE AND SEAL OF CONSULAR OFFICER**
1. I, Mr. | Ms. (Name of the applicant in BLOCK LETTERS. Please leave space between two words):
   FIRST NAME: 
   MIDDLE NAME: 
   LAST NAME: 
am of full age and capacity and was born on (DD | MM | YYYY): 
at (with Tehsil, District, State and Country; please leave space between two words):

2. I have | have not been married.          DD  MM  YYYY

3. I have acquired FOREIGN NATIONALITY on _______ and consequently obtained Foreign
   PASSPORT NO. ____________________________
   DATE OF ISSUE: ___________________________
   PLACE OF ISSUE: ___________________________
   Country of CITIZENSHIP: ____________________

4. I hereby renounce my Indian citizenship. Details of my already surrendered/lost/destroyed passport are:
   INDIAN PASSPORT NO. ____________________________
   DATE OF ISSUE: ___________________________
   PLACE OF ISSUE: ___________________________

5. Names and full particulars of my minor children, if any, who are/were Citizens of India:

6. I, (FIRST-MIDDLE-LAST NAME) ____________________________,
do solemnly and sincerely declare that the foregoing particulars stated in this declaration are true and I
make this solemn declaration conscientiously believing the same to be true.

Made and subscribed this ______ day of ______ month of ______ year.

PHONE: ____________________________
E-MAIL: ____________________________
ADDRESS: ____________________________

SIGNATURE: ____________________________

DOCUMENTS REQUIRED: (1) Form in DUPLICATE. (2) Indian passport copy. (3) Foreign Naturalization Certificate copy. (4) Foreign passport copy. (5) Fees.

FOR OFFICE USE ONLY: EMBASSY OF INDIA – CARACAS – VENEZUELA
Fee Receipt No. ____________________________ Dated: ____________________________
Amount: USD | BS.F ____________________________

ACKNOWLEDGEMENT

No. ____________________________
Dated: ____________________________

This is to certify that Mr. | Ms. ____________________________, has renounced his | her Indian citizenship and acquired nationality of ____________________________.
His | Her Indian Passport No. ____________________________ issued on ____________________________ at ____________________________ has been reported already surrendered/lost/destroyed by the passport holder.

SIGNATURE AND SEAL
OF CONSULAR OFFICER
DECLARATION OF RENUNCIATION OF CITIZENSHIP OF INDIA ON ACQUISITION OF CITIZENSHIP OF ANOTHER COUNTRY

1. I, Mr. | Ms. (Name of the applicant in BLOCK LETTERS. Please leave space between two words):
   
   FIRST NAME:
   MIDDLE NAME:
   LAST NAME:

   am of full age and capacity and was born on (DD | MM | YYYY):

   at (with Tehsil, District, State and Country; please leave space between two words):

2. I have | have not been married.

3. I have acquired FOREIGN NATIONALITY on DD MM YYYY and consequently obtained Foreign
   
   PASSPORT NO.
   DATE OF ISSUE:
   PLACE OF ISSUE:

4. I hereby renounce my Indian citizenship. Details of my already surrendered/lost/destroyed passport are:

   INDIAN PASSPORT NO.
   DATE ISSUE:
   PLACE OF ISSUE:

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6. I, (FIRST-MIDDLE-LAST NAME) do solemnly and sincerely declare that the foregoing particulars stated in this declaration are true and I make this solemn declaration conscientiously believing the same to be true.

Made and subscribed this day of month of year.

PHONE:          SIGNATURE: ...

E-MAIL:          ...

ADDRESS:         ...

DOCUMENTS REQUIRED: (1) Form in DUPLICATE. (2) Indian passport copy. (3) Foreign Naturalization Certificate copy. (4) Foreign passport copy. (5) Fees.

FOR OFFICE USE ONLY: EMBASSY OF INDIA – CARACAS – VENEZUELA

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SIGNATURE AND SEAL OF CONSULAR OFFICER